



ADDENDUM #1

To: All Companies Interested in Submitting a Proposal
From: Rebecca Johnson, CPPB, Purchasing Agent
RFB: Phishing & Malware Awareness Training Program (RFP #PUR0617-264);
Dated: September 11, 2017
Subject: Addendum #1 (1 page)
Date: September 13, 2017

The following questions and/or clarifications were asked relative to the above-listed Request for Proposal. This memo is sent for clarification to all companies to whom the RFP was sent.

Question: How many users is this RFP for?

Answer: Training will be required for all of thy City's approximately 1400 employees.

Correction:

At the top of page 6 (3.1.1) in the RFP it states "The initial term of the Contract shall commence on the date the City executes the Contract and shall end on October 31, 2017". The correct date that the Contract is anticipated to end is October 31, 2018.

The Purchasing Services Division will accept written questions regarding the Request for Proposal until 3:00 p.m. CDT on Thursday, September 21, 2017. Fax (888) 815-3659 or e-mail (r.johnson2@cedar-rapids.org) all questions to Rebecca Johnson. Any and all questions will be responded to in the form of written addenda to all Proposers. All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (Attachment C). The deadline for proposal submittal is Thursday, October 5, 2017 before 3:00 p.m. CDT.